

# INSTRUCTIONS ON HOW TO MAKE A PAYMENT THROUGH THE ECMS WEBSITE

You may pay whatever you choose through the ECMS website (membership dues, donate to a bursary **‘Dr. Gordon Jasey’**, President’s Ball, Golf Tournament, AGM, etc.) Anyone can make a payment through our website. You don’t have to be a member to do so; therefore no password is needed in order to make a payment. You can pay with PayPal, Visa or MasterCard.

At the very bottom right hand corner of the website, click on ‘PayPal’. Then click the yellow button ‘Pay Now’ when it comes up. On the left hand side of the page that comes up fill in the amount you wish to pay in the box ‘item price’. Then if you want to pay with Visa or MasterCard, click on ‘Don’t have a PayPal account?’, at the bottom right hand side. The option will now come up to pay with your Visa or MasterCard.

I will receive notification immediately of a payment made (the amount and who it is from). I will know as soon as I receive this notice what the payment is for.